



BANHAM GROUP

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AUTHORISATION FOR PROOF OF OWNERSHIP REGISTRATION & CUTTING

Note: If Authority is from a Company, please ensure that Company letter headed paper is used instead for the below information.

PLEASE NOTE: PHOTO ID IS REQUIRED FROM BOTH OWNER AND AUTHORISED THIRD PARTY.

In order to assist customers with the registration of their Banham Key, Land Registry Title Deeds can be obtained from our showrooms for a fee of £10.00 + VAT. Please ask in store for further details.

Date:-
(This letter is valid within 30 days of the above date).

OWNER'S NAME:-.....

OWNER'S SIGNATURE:-.....

I authorise to carry out the Banham Key Registration procedures on my behalf

for key number and also to purchase number of keys & number of Gold Key Cards when necessary.

Herewith is proof of ownership in the form of one of the following (please tick appropriate):-

- Solicitors letter confirming ownership
- Documentation relating to the purchase completion of the property
- Up-to-date Mortgage repayment statement relating to property
- A current long lease (10 years +) - but not tenancy agreement
- Home Building Insurance - but not contents insurance
- Ground Rent or Service Charge Invoices - for flats only
- Original Banham Invoice in relation to installation of lock in my name
- Terms of Business / Contract between landlord & Managing Agent (if Managing Agent is registering)

